

From: [Kerman, Sara J. \(Fed\)](#)
To: [O'Reilly, Patrick D. \(Fed\)](#)
Subject: RE: Changes in graphic design support from PAO
Date: Monday, April 1, 2019 4:07:00 PM

Regarding the contract, it wasn't put into those words (taking final content and putting it into final layout). We watch the hours pretty closely though – and discuss these types of things at our monthly meetings. I'll keep you posted if we think Greg is burning up too many hours.

Hey – BTW – I requested that the PQC project page be published earlier this morning, but as of yet, I haven't received anything saying it has been done. Do you see it in the queue?

From: O'Reilly, Patrick D. (Fed)
Sent: Monday, April 01, 2019 3:59 PM
To: Kerman, Sara J. (Fed) <sara.kerman@nist.gov>
Subject: RE: Changes in graphic design support from PAO

I think we are okay for this year's Annual Report. I already talked to Natasha about 2 weeks ago – so I already knew this was coming. Natasha did say since she already told/promised me that she would work on the 2018 Annual Report – only thing she will do is create the covers and interior layout template and Greg Witte said he has some InDesign experience and would attempt to do this.

I already informed Matt / Kevin about this and they said we will take it one step at a time. If needed, I may see if we can get Kristen Dill to maybe implement the text into the final layout. Not sure what is going to happen.

My main concern with having Greg do this is how much time will he truly be able to put into this – taking final content and putting it into final layout? I doubt very seriously this was included in the original G2 Annual Report contract, correct?

Cover designs / interior layout template – no problem – Natasha is doing as curtesy since she already promised me this & she already got the okay from Robin in PAO.

Final content into final layout – is question mark? Greg?

Thanks.
Pat

From: Kerman, Sara J. (Fed)
Sent: Monday, April 1, 2019 3:52 PM
To: O'Reilly, Patrick D. (Fed) <patrick.oreilly@nist.gov>
Subject: FW: Changes in graphic design support from PAO

Uh-oh...what does this mean for the Annual Report??

From: itl-bounces@nist.gov <itl-bounces@nist.gov> **On Behalf Of** Tabassi, Elham (Fed) via Itl
Sent: Monday, April 01, 2019 3:42 PM
To: ITL <ITL@nist.gov>
Cc: Huergo, Jennifer (Fed) <jennifer.huergo@nist.gov>; Hanacek, Natasha C. (Fed) <natasha.hanacek@nist.gov>; Porter, Gail (Fed) <gail.porter@nist.gov>
Subject: Changes in graphic design support from PAO

Some of you have been working with Natasha Hanacek in past years. ITL was fortunate to have a portion of Natasha's time to help with its graphic design needs. PAO recently informed us that because of their increased work load, Natasha is no longer able to take on new projects for ITL. Please do not send any new request to Natasha. ITL office is looking for opportunities to provide this type of support -- let me know if you have suggestions or ideas.

Natasha, from everyone in ITL, thank you for your support and great designs in past years. We surely miss working with you.

Best,
Elham

Elham Tabassi
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